



## REGISTERED NATIONAL QUALIFICATION

<b>Title:</b>	National Certificate in Aged Care Level 3		
<b>Version:</b>	1	<b>Qualification type:</b>	National qualification
<b>TQF level:</b>	3	<b>Credits:</b>	62
<b>TQF Registration code:</b>	QR-03-NQ-014-02-0915-22-01		
<b>Approval date:</b>	10 June 2022	<b>Next review:</b>	10 June 2027
<b>Qualification developer(s):</b>	<ol style="list-style-type: none"> <li>1. Dr. 'Ungatea Kata Tupou Tertiary Institute Free Wesleyan Church Education Nuku'alofa, Tonga.</li> <li>2. Ms Sandy O'Brien – Consultant Specialist Adviser TVET Projects Australia Pacific Training Coalition Suva, Fiji.</li> </ol>		
<b>Purpose:</b>	<p>This qualification is developed to give students the skills and knowledge required to work in the community and/or residential settings caring for elderly clients. Students will learn to follow an individualized plan to provide person-centered support to people who may require support due to ageing.</p> <p>Graduates of this qualification will have a range of factual, technical and procedural knowledge, as well as some theoretical knowledge of the concepts and practices required to provide person-centered support.</p> <p>They:</p> <ol style="list-style-type: none"> <li>1. are expected to work as care assistants, individual support workers, or nursing assistants in the community or residential settings, working with clients without direct supervision;</li> <li>2. are expected to use discretion and judgement in relation to individual support as well as taking responsibility for their own outputs;</li> <li>3. may also have the opportunity to supervise more junior and inexperienced workers.</li> </ol> <p>To achieve this qualification, a candidate must complete a total of at least 120 hours of work as detailed in the Assessment Requirements of the component units of competency.</p> <p>The purpose of this qualification is consistent with the Tonga government's aspirations in this area as reflected in Outcome 2.7 of the Tonga Strategic Development Framework II 2015 -2025 as well as the Aged Care National Strategic Plan 2019/2020-2024.</p>		

<p><b>Rationale</b></p>	<p>In Tonga, there are no nursing homes. Most of the elderly are cared for in their own homes or communities by close family members. However, due to uniqueness of the skills, knowledge and attitude that aged care workers need in order to provide our elderly with quality care, quality training is required.</p> <p>However, due to the lack of formal training in aged care locally, carers tend to seek training outside of Tonga. This national qualification is a response to identified skills gaps, and is in line with the Tonga Aged care national strategic plan 2019/2020 – 2024.</p> <p>There is also an increasing demand for trained and skills carers, both locally in Tonga as well as in our close developing partner countries such as Australia, New Zealand, and USA.</p> <p>This level 3 aged care qualification will provide those who have already completed the <i>National Certificate in Aged Community Care Level 2</i> an opportunity to gain more complex skills and be able to take on further responsibility within the workplace in Tonga or overseas. It is also an opportunity for those already have experiences working in the field to gain further skills and knowledge.</p>
<p><b>Outcomes Statement</b></p>	<p>Graduates of this qualification will be able to:</p> <ol style="list-style-type: none"> <li>1. Work within the legal and ethical frameworks that apply to an individual job role in aged care;</li> <li>2. Work in a manner that reflects a cultural awareness and understanding of others.</li> <li>3. Provide and monitor support services within the limits established by an individualised care plan for a client.</li> <li>4. Provide individualised services in ways that support independence, as well as, physical and emotional wellbeing.</li> <li>5. Communicate effectively with clients, colleagues, management and aged care providers.</li> <li>6. Participate in safe work practices to ensure own health and safety, and that of others in work environments that involve caring directly for clients.</li> <li>7. Work with basic information about the human body and recognise and promote ways to maintain healthy functioning of the body.</li> <li>8. Respond to an individual’s physical personal support needs and to support activities of daily living.</li> <li>9. Provide personal care support to people according to an established individualised plan in any community services context. Work performed requires some discretion and judgement;</li> <li>10. Provide person-centred care and support to people living with dementia;</li> <li>11. Respond to the goals and aspirations of older people and provide support services in a manner that focuses on improving health outcomes and quality of life, using a person-centred approach;</li> </ol>

	<p>12. Participate in, and provide general support for, group work;  13. Work with families and carers to provide the best possible care to aged community members.</p>																														
<b>Qualification Components</b>	<p>This qualification consists of the following units of competency:</p> <table border="1" data-bbox="416 394 1417 1301"> <thead> <tr> <th>Unit Code</th> <th>Unit Title</th> <th>Credit value</th> </tr> </thead> <tbody> <tr> <td>NS060-03</td> <td>Work legally and ethically within the aged care sector</td> <td>6</td> </tr> <tr> <td>NS061-03</td> <td>Provide individualised support</td> <td>10</td> </tr> <tr> <td>NS062-03</td> <td>Work with information about the human body</td> <td>6</td> </tr> <tr> <td>NS063-04</td> <td>Provide personal support needs to clients within the aged care sector</td> <td>12</td> </tr> <tr> <td>NS064-03</td> <td>Empower clients' independence and wellbeing</td> <td>6</td> </tr> <tr> <td>NS065-03</td> <td>Facilitate a health awareness group activity</td> <td>8</td> </tr> <tr> <td>NS066-03</td> <td>Comply with infection prevention and COVID-19 safety</td> <td>9</td> </tr> <tr> <td>NS079-03</td> <td>Apply palliative care principles</td> <td>5</td> </tr> <tr> <td colspan="2">TOTAL CREDITS</td> <td>62</td> </tr> </tbody> </table> <p><b>Note:</b></p> <ol style="list-style-type: none"> <li>The above units of competency can be delivered as short courses consisting of one or more units depending on the training needs of an interested training provider;</li> <li>Approval for short course delivery must be sought from TNQAB prior to delivery;</li> <li>Competency gained through approved short courses delivered in the past three years, may be considered for cross-credit. [Refer to section below on cross-credits].</li> </ol>	Unit Code	Unit Title	Credit value	NS060-03	Work legally and ethically within the aged care sector	6	NS061-03	Provide individualised support	10	NS062-03	Work with information about the human body	6	NS063-04	Provide personal support needs to clients within the aged care sector	12	NS064-03	Empower clients' independence and wellbeing	6	NS065-03	Facilitate a health awareness group activity	8	NS066-03	Comply with infection prevention and COVID-19 safety	9	NS079-03	Apply palliative care principles	5	TOTAL CREDITS		62
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<b>Entry Requirements</b>	<p>Applicants must:</p> <ol style="list-style-type: none"> <li>Be 18 years of age or older;</li> <li>Have a 'clear' Police check;</li> <li>Have successfully completed <i>National Certificate in Aged Community Care Level 2</i> or its equivalent;</li> </ol> <p>OR</p>																														

	Have 3 – 5 years of industry experience either as a paid worker or a volunteer (sufficient proof of experience must be provided)
<b>Learning Assumed to be in Place</b>	<p>To study the National Certificate in Aged Care Level 3, students are expected to have the following skills on application:</p> <ul style="list-style-type: none"> <li>• Have a basic level of English language, Literacy and Numeracy.</li> <li>• Tonga cultural awareness (including cultural protocol, and ability to communicate using the Tongan language).</li> </ul>
<b>International Comparability</b>	<p>This national qualification is closely comparable to the Australian qualification <i>Certificate III in Individual Support – CHC33015</i>. Several of the component units that form that Australian qualification have been contextualised in this qualification for the aged care community in Tonga, as listed below:</p> <ol style="list-style-type: none"> <li>1. CHCLEG001 Work legally and ethically;</li> <li>2. CHCDIV001 Work with diverse people;</li> <li>3. CHCCCS015 Provide individualised support;</li> <li>4. CHCAGE005 Provide support to people with dementia;</li> <li>5. CHCCOM005 Communicate and work in health or community services;</li> <li>6. CHCCCS011 Meet personal support needs;</li> <li>7. HLTAAP001 Recognise healthy body systems;</li> <li>8. HLTWHS002 Follow safe work practices for direct client care;</li> <li>9. CHCAGE001 Facilitate the empowerment of older people combined with aspects of CHCCCS023 Support independence and well-being;</li> <li>10. CHCHCS001 Provide home and community support services -;</li> <li>11. CHCGRP001 Support group activities.</li> </ol>
<b>Recognition of Prior Learning</b>	<p>This national qualification may be achieved in whole or in part through Recognition of Prior Learning (RPL). Individuals with some experience working in aged care sector but without formal qualifications may elect to undertake RPL recognition towards this qualification.</p> <p>The credit value of a component unit of a qualification is the minimum credits which can be awarded through RPL towards that component. No partial credits are awarded towards individual learning outcomes. A qualified assessor must undertake assessment for RPL. Evidence of skills and knowledge acquired must be shown before recognition can be given.</p> <p>Recognition of prior learning (RPL) acknowledges the skills and knowledge gained from workplace, community experiences or informal training, which includes courses, or study previously undertaken.</p>
<b>Credit transfer</b>	Units of competency which have been successfully delivered in the past three years especially those which are used as components of TNQAB-approved qualifications and short courses, may receive cross credit recognition.

<b>Learning Pathways</b>	<p><b><u>Pathways in:</u></b></p> <p>This qualification acts as a pathway towards higher level studies for:</p> <ol style="list-style-type: none"> <li>1. Graduates of the National Certificate in Aged Community Care Level 2;</li> <li>2. Graduates of TNQAB-approved short courses;</li> <li>3. Current employees from the community sector wanting to upskill;</li> <li>4. Volunteers from the aged/community sector.</li> </ol> <p><b><u>Pathways out:</u></b></p> <p>Successful graduates of this qualification may wish to continue on to:</p> <ol style="list-style-type: none"> <li>1. Further education in Tonga or overseas;</li> <li>2. Employment within the community/aged care sector within Tonga and also abroad.</li> </ol>
<b>Support for Qualification</b>	<p>The following organisations and individuals have offered their support to this national qualification:</p> <ol style="list-style-type: none"> <li>1. Office of Education Free Wesleyan Church of Tonga</li> <li>2. Ma'a Fafine mo e Famili Inc Fa'onelue Convention Centre Nuku'alofa</li> <li>3. Industry Training Advisory Committee for Aged Care</li> <li>4. Tupou Tertiary Institute Fasi-mo e-afi Nuku'alofa</li> </ol>
<b>Accreditation Requirements</b>	<p>Accreditation requirements include:</p> <ol style="list-style-type: none"> <li>1. Assessment and moderation plans for all component units;</li> <li>2. <i>Work placement Guide</i> to include adequate details regarding the following: <ol style="list-style-type: none"> <li>a. Instructions to students and workplace supervisors</li> <li>b. Workplan showing how the 120 work placement hours requirement are to be met;</li> <li>c. Working days/hours (include start and finish times)</li> <li>d. Work schedule while in the workplace (to include work days and start/finish times).</li> </ol> </li> <li>3. Teaching staff must have the following: <ol style="list-style-type: none"> <li>a) A level 4 (or higher) qualification in aged care or community care (or a related field);</li> <li>b) Relevant industry experience of no less than 1 year;</li> <li>c) A relevant qualification as a trainer or assessor in TVET;</li> <li>d) A clear current police check.</li> </ol> </li> </ol>

4. Specialised facilities and resources for each unit of competency:

- a) Practical room for simulations
- b) Fully equipped bathroom with showering facilities
- c) Handwashing facilities – sink, hand-soap, paper towel
- d) Hospital bed and mannequin
- e) Shower chair
- f) Wash basins
- g) Towels/face cloths/bed linen
- h) Over the bed table
- i) Personal protective equipment (PPE) – including face masks, gloves, aprons